



We are a Member of the Japan Tobacco International Group, an international tobacco product manufacturer. In Serbia, Japan Tobacco International started its operations in 2003, when the office for Marketing and Sales was opened in Belgrade. In May 2006 JTI acquired Senta Tobacco Industry. Branch office of JT International a.d. Senta in Belgrade - is a center for managing business of the company in the Western Balkans.

Currently, we are recruiting for a position of:

Manufacturing Services Intern

Based in factory in Senta, Serbia

What do we offer?

- A competitive compensation package;
- Benefits package which includes: sport activities, pool and gym, library, etc.
- An opportunity to develop in a friendly, dynamic, stimulating and international environment;
- Learning and development opportunities;

What will you actually do?

You will have the opportunity to learn about purchasing and logistic processes trough:

- Providing administrative support to purchasing department trough creating and maintaining vendors and purchasing orders in SAP
- Ensuring purchase realization in a timely manner
- Creating spare parts in SAP and support in logistic processes and warehousing
- Implement and execute projects and activities in coordination with line manager
- Introduction of transportation procedure and import process
- Introduction of production material planning and purchasing process

What are we looking for?

- Final year student or recent graduate, background: Technical, Organizational, Economics and other related science
- Excellent in English and Serbian (written and spoken)
- PC literacy: MS Office

You as a person are:

- Team oriented
- Accountable
- Entrepreneurial
- Practical

*We are welcoming applications until **November 20th, included.***