Purchasing Buyer Intern

We are looking for intern to support our EMEA Purchasing Shared Service Center in Novi Sad.

Responsibilities

- Together with colleagues reviews and analyzes requirements for procurement
- Maintains and works on data generated by purchasing organization
- Works with Vendors over the phone and through email.
- Supports Buyers in Shared Service Center and communicates on daily basis with other buyers within EMEA Region
- Together with colleagues contracts prices and other commercial aspects related to the goods and services

Enjoy speed? Then set the pace with NORMA.

About NORMA Start Program

- Our Internship program has the goal to introduce young people, who are at the beginning of their working careers with business environment and to show how the one industrial system is functioning
- Students in final years of studies as well as candidates who have recently graduated on Faculty of Economics are welcome to apply
- It is a paid internship in form of full-time work lasting up to 9 months
- You will have chance to work in an international environment so good English as well as basic knowledge of German will be your advantage

Please send your complete application documents to:
karijera.rs@normagroup.com

For more information about NORMA Group please visit: www.normagroup.com

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